

# Conference Housing Service Center Contact Information

## Step 4: Planning

**Conference Housing Service Center Locations and Hours:** Offices are open seven days a week. Please note that some offices will go back to a Monday-Friday operation and will have reduced hours after the specific dates listed below.

**Offices will be closed on Labor Day (Monday, September 2).** If assistance is needed outside of the business hours listed below, an on-call staff member can be contacted to help with late arrivals, lock-outs, and other issues. Please note that the Conference Housing Service Centers will begin responding to conference-related phone calls, faxes, and emails on **June 19** (please do not contact the Conference Housing Service Centers before this date).

Conference Housing Service Center	Address	E-mail Address	Phone Number	Hours of Operation
<b>Crothers</b> Jocelyn Marin Gutierrez	615 Escondido Road Stanford, CA 94305	<a href="mailto:crothersconferences@stanford.edu">crothersconferences@stanford.edu</a>	650-498-0564	8am – 6pm (Open M-F, 9am -4:30pm after Sept.1)
<b>EVGR</b> Matthew Ferreira	735 Campus Dr. Stanford, CA 94305	<a href="mailto:evgrconferences@stanford.edu">evgrconferences@stanford.edu</a>	650-497-7995	8am – 6pm (Open M-F, 9am – 4:30pm after Aug. 18)
<b>Florence Moore</b> Raymundo Alcala Kevin Kirby	436 Mayfield Stanford, CA 94305	<a href="mailto:flomoconferences@stanford.edu">flomoconferences@stanford.edu</a>	650-736-9987	8am – 6pm (Open M-F, 9am -4:30pm after Sept.1)
<b>Munger</b> Shyloh Palpallatoc	554 Salvatierra Walk Stanford, CA 94305	<a href="mailto:mungerconferences@stanford.edu">mungerconferences@stanford.edu</a>	650-723-3225	8am – 6pm (Open M-F, 9am – 4:30pm after Aug. 18)
<b>Wilbur</b> Melissa Sanchez Jacinda Gamboa	658 Escondido Rd. Stanford, CA 94305	<a href="mailto:wilburconferences@stanford.edu">wilburconferences@stanford.edu</a>	650-736-9994	9am- 4:30pm M - F